



AWaRE 2025 First International Conference on Advances in Water Resources

10 – 12th June 2025



Authors Guidelines

The manuscripts for Aware 2025 should be submitted through **Microsoft CMT** submission portal.

The submission of manuscripts done through any other means (eg: emails, couriers etc.) will not be appreciated and cannot be accepted for publication.

The submitted manuscripts should be in accordance with the templates of springer nature proceedings.

The submissions should be checked for plagiarism with any plagiarism detection tool (eg: Turnitin) and the contents are original and not copied/taken from any one or many other sources.

The general guidelines for manuscript preparation as per Springer nature Proceedings guidelines and submission guidelines as per Microsoft CMT is as follows.

Preparation of Manuscript

General Guidance

Information for Authors of Springer Proceedings

Below you will find Springer's guidelines and technical instructions for the preparation of proceedings papers for AWaRe 2025.

Preparing your proceedings paper

For your convenience, we have summarized in the "[Author Guidelines](#)" document how a proceedings paper should be structured, how elements (headings, figures, references) should be formatted using our predefined styles, etc. We also give some insight on how your paper will be typeset at Springer. The PDF of the Authors Guidelines can be downloaded here or as part of the zip files containing the complete sets of instructions and templates for the different text preparation systems.

Springer has developed LaTeX style files and Word templates to help you prepare your paper. LaTeX is the preferred format for texts containing several formulae, but Word templates are also available below.

Licence to Publish Agreement

Each contribution must be accompanied by a Springer Nature Licence to Publish agreement. Modified agreements are not acceptable. The corresponding author, who is also marked as such in the header of the paper, must sign the agreement on behalf of all of the authors of a particular paper, having gained their permission to do so. He or she signs and accepts responsibility for releasing the material on behalf of any and all co-authors.

The corresponding author must be available to check the paper before it is published. Please note that once a paper has been delivered to Springer, changes relating to the authorship of the paper cannot be made. Authors' names cannot be added or deleted, their order cannot be changed, and the corresponding author cannot be altered.

For more information:

<https://www.springer.com/in/authors-editors/conference-proceedings/conference-proceedings-guidelines?srsltid=AfmBOordJKmpd6JSrlHSi6NBhxA8DLOlkoUepRgVUJnMCK8t4aLYmN9>

Download the paper template given on the website!!!

<https://conf.manit.ac.in/aware2025/>

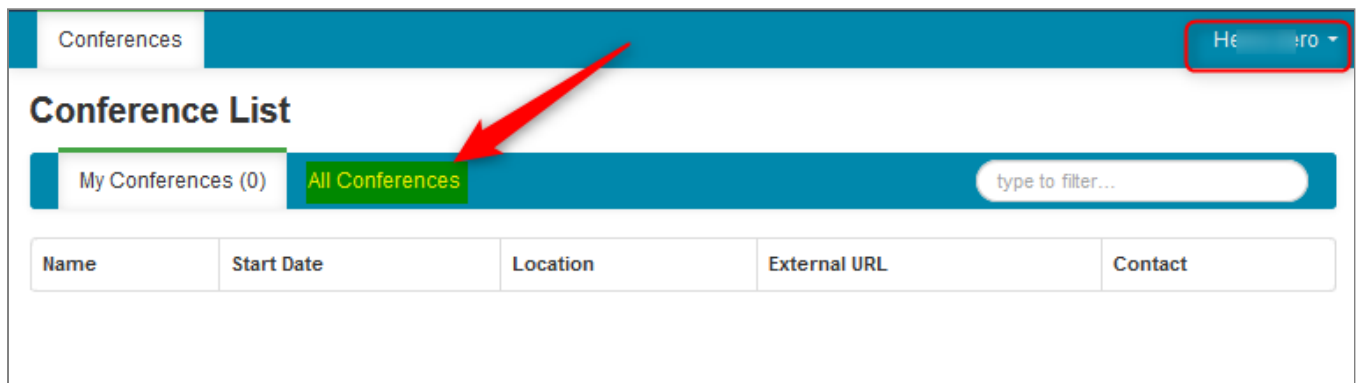
HOW-TO: Author Submission

USE KNOWN CONFERENCE URL

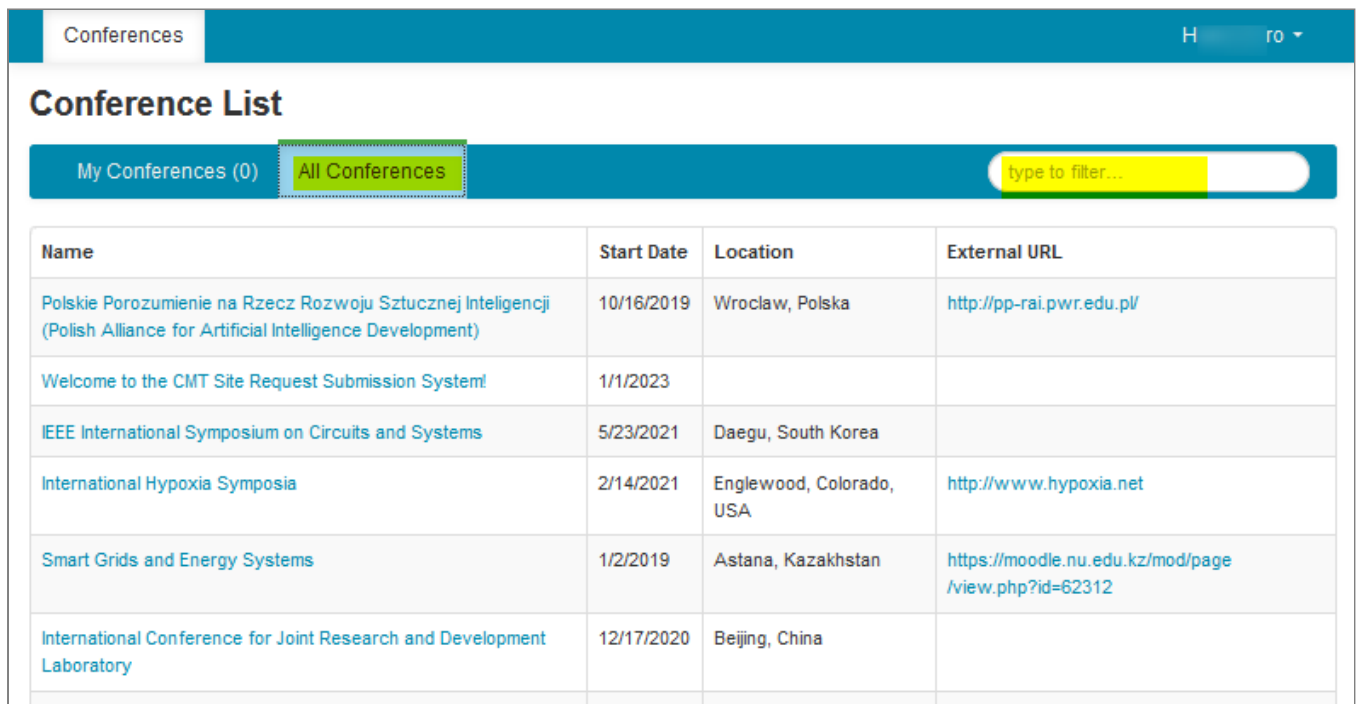
- Most users access CMT Conferences with a link provided by the Chair in the Call for Papers. Click on the link or copy it and paste it in a browser. If you do not have a link from a Chair or Call for Papers, you may search for the conference in CMT.
- If you have an account, enter your CMT credentials to access the site at log in. If you do not have an account in CMT, please refer to 'HOW-TO: Account Creation.'

SEARCH FOR CONFERENCE URL IN CMT

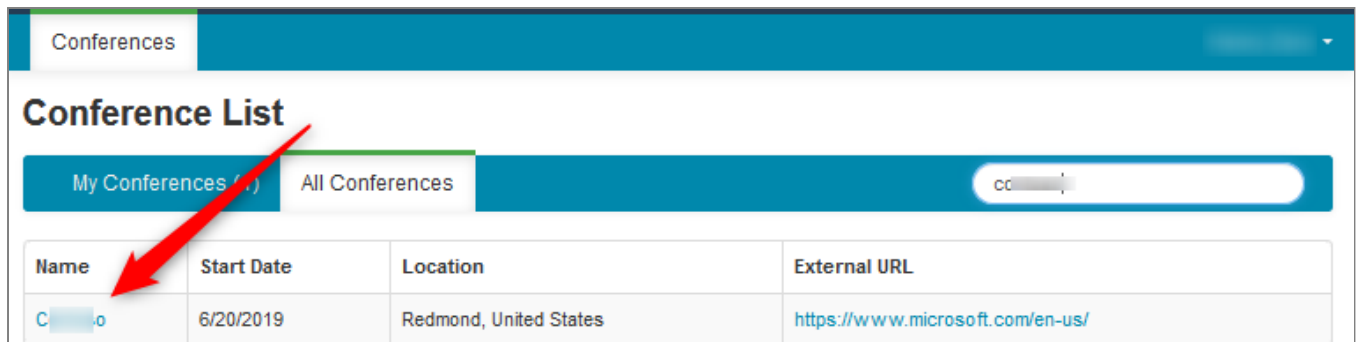
- Log into CMT and click on All Conferences to search for the Conference to which you will submit your paper.



- Use the filter field in the upper right to search for the Conference you need.



- Once you find the Conference, click on the Conference Name link.



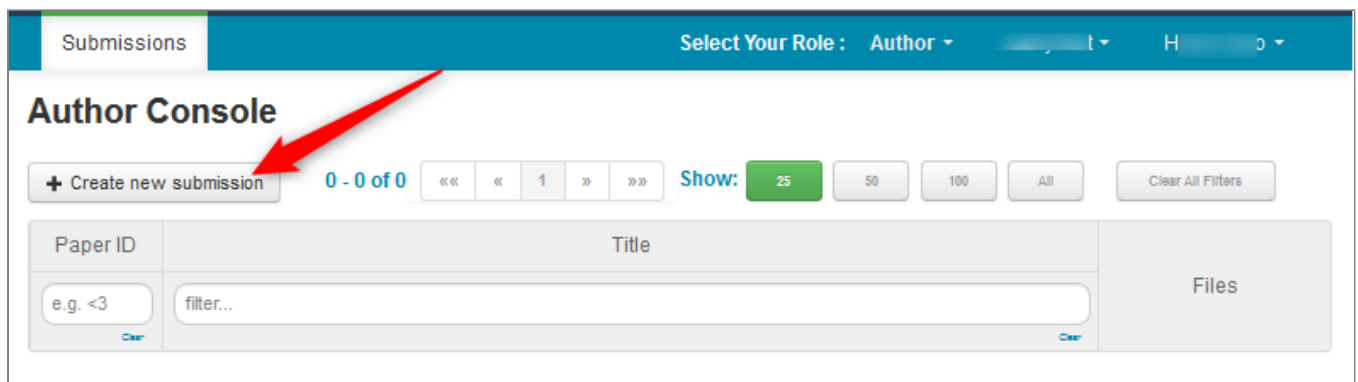
The Author Console page appears.

SUBMIT TO A SINGLE TRACK CONFERENCE

i NOTE

If there is no '+ Create new submission' button, that means the Chairs have not enabled this phase of the conference. Please contact the Chairs. (<https://cmt3.research.microsoft.com/docs/help/faq/mfaq-all.html#how-do-i-email-chairs>)

- In a single track conference, click on the "+ Create new submission" button.



SUBMIT TO A MULTI-TRACK CONFERENCE

i NOTE

If there is no '+ Create new submission' button or the specific track to which you want to submit is not in the dropdown list, that means the Chairs have not enabled this phase on your specific track of the conference. Please contact the Chairs. (<https://cmt3.research.microsoft.com/docs/help/faq/mfaq-all.html#how-do-i-email-chairs>)

- A multi-track conference works the same way, only the track desired will need to be selected before the 'Create New Submission' page appears.

The 'Create New Submission' page appears. Depending upon how it is set up by the Chair, this page will take on different looks.

CREATE NEW SUBMISSION

When all sections are enabled, the Create New Submission page will look like the image below. Note the image is for demonstration purposes; the actual page will vary. Required fields are marked with an <*> asterisk.

The sections are:

- Welcome message
- Title and Abstract
- Authors
- Domain Conflicts
- Subject Areas
- Files
- Additional Questions
- Submit and Cancel buttons

It is important to note that no files uploaded will be saved unless the Submit button is clicked.

WELCOME AND INSTRUCTIONS

- Chairs may have a message and/or instruction for all authors. This will appear at the top of the Create New Submission page.

The screenshot shows the 'Submissions' page with a blue header bar containing 'Submissions' and 'Select Your Role : Author'. Below the header is a yellow banner with the text 'Welcome to the Contoso Conference. Please have your papers submitted by the deadline.' The main section is titled 'Create New Submission' and has a light gray background. Under the heading 'TITLE AND ABSTRACT', there are two fields: a text input for 'Title' and a larger text area for 'Abstract'. Both fields are preceded by a red asterisk indicating they are required. At the bottom of the abstract text area, it says '2000 characters left'.

TITLE AND ABSTRACT

- The Title field is for the title of the paper.
- The Abstract field is where you put the summary of your paper. Note, you are allowed to submit the Title and Abstract without uploading file(s) when creating a submission. You can edit the submission subsequently to upload file(s) before paper deadline.

This screenshot is similar to the one above but highlights the required fields and the character count. The asterisks next to 'Title' and 'Abstract' are highlighted in yellow. The '2000 characters left' text at the bottom of the abstract field is also highlighted in yellow.

AUTHORS

- The Author section is prepopulated with your profile information and you are preselected as the Primary Contact.

AUTHORS
You may optionally add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country
☒	ft.com			CMT-Test	✕ ↑ ↓

Email + Add Value is required.
Enter email to add new author.

- To add a co-author, enter the co-author's email address into the field (in yellow below) and click add.

AUTHORS
You may optionally add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country
☒	microsoft.com			CMT-Test	✕ ↑ ↓

adamant@contoso.com + Add
Enter email to add new author.

- If the co-author you wish to add is not a user in CMT, you will see "User was not found. To add a new user, please enter information below and click Add Button." If the co-author is already a user, the co-author will be added to the end of the Author list.

AUTHORS
You may optionally add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country
☒	.com			CMT-Test	✕ ↑ ↓

adamant@contoso.com + Add User was not found. To add new user, please enter information below and click Add button.

Enter email to add new author.

First Name First Name Last Name Last Name Organization Organization
Country/Region Select... + Add Cancel

⚠ IMPORTANT

Adding an unregistered email (an email that is not a valid account in CMT) as a co-author **will not** add the user to the conference; it only acts as a placeholder in the submission for the co-author.

The co-author is required to register their email in CMT.

- Enter the co-author's first and last names along with the Organization to which he or she belongs and the Country/Region where they reside. Then click the Add button.

AUTHORS
You may optionally add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country
☒	t.com	L.....		CMT-Test	X ↑ ↓

adamant@contoso.com User was not found. To add new user, please enter information below and click Add button.

Enter email to add new author.

First Name Last Name Organization
 Country/Region

Once added, the co-author's profile will appear in the list.

- You may change the Primary Contact to the co-author by clicking Primary Contact radio button in co-author's row. The 'X' and 'arrow' icons on the end of the rows are there so you may delete the entry and/or move it up in hierarchy.

AUTHORS
You may optionally add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country
☒	ft.com			CMT-Test	X ↑ ↓
☐	adamant@contoso.com	Adam	Ant	Contoso	United States X ↑ ↓

Email

Enter email to add new author.

CO-AUTHOR CANNOT BE ADDED

If the Author section says 'Author list cannot be modified' then the Chair has set it so there can be no other author on the paper. If there are any questions, please contact the Chairs.

(<https://cmt3.research.microsoft.com/docs/help/faq/mfaq-all.html#how-do-i-email-chairs>)

AUTHORS *
Author list cannot be modified.

Primary Contact	Email	First Name	Last Name	Organization	Country/Region
☒	Author.....	Author			Germany

DOMAIN CONFLICTS

- Domain Conflicts is a required field. You will need to fill out all known Domain Conflicts. As noted in the instructions, do not enter public webmail providers as institution domains.

DOMAIN CONFLICTS

Please enter the domain of each institution (semicolon separated) that authors have a conflict of interest with (example: mit.edu; ox.ac.uk; microsoft.com). More specifically, please list domains of all institutions authors worked for, or have had very close collaboration with, within the last 3 years.

Note: It is important that you enter authors current institution's domain here since CMT does not automatically add it to conflicting domains. **Please DO NOT enter the domain of email providers such as gmail.com, yahoo.com, hotmail.com and 163.com as institution domains.**

*Domain Conflicts

SUBJECT AREAS

- If Chairs have included the Subject Areas section on submission form, Authors can select a Primary Subject Area and optional Secondary Subject Areas. Note the image Subject Areas are for demonstration purposes. Actual Subject Areas will vary.

SUBJECT AREAS

You may select up to 4 secondary subject areas.

Primary	Secondary
☐	☐
☐	☐
☐	☐
☐	☐
☐	☐

AUTOMOBILES

Chassis

Engines

Transmissions

MARINE VESSELS

Above 40-feet

Hull

Under 40-feet

None Of Above

FILES

- To upload file for your paper, drag and drop the file into the dotted region or click the "Upload from Computer" button. Please note the number of files you may upload, the size and the type of documents allowed. Uploaded file will not be saved unless the Submit button at the bottom of the form is clicked.

FILES

You can upload from 1 to 3 files. Maximum file size is 10 Mb. We accept doc, docx, pdf formats.

Drop files here

-or-

iThenticate AUTHOR AGREEMENT REQUIRED

i NOTE

Authors will see the iThenticate Agreement Section in the Submission Form only when iThenticate is enabled for the conference.

- If iThenticate is enabled, Authors will then need to agree to the use of iThenticate. The Author will check the required checkbox in the iThenticate Agreement Section on the Submission Form.

Drop files here

-or-

ITHENTICATE *

I authorize conference program chairs to use iThenticate to ensure the originality of written work before publication. I understand that this requires CMT to send an electronic copy of my submission to iThenticate. In addition, I hereby represent and warrant that I have all rights necessary to agree to such terms.

☐ I agree

ADDITIONAL QUESTIONS

ADDITIONAL QUESTIONS

- Chairs may require qualifying questions to be answered. These may be required fields (marked by an asterisk <*>). They could consist of questions of agreement, multiple choice, or limited-character text field types. Note the image is for demonstration purposes. Actual questions will vary.

ADDITIONAL QUESTIONS

1. Q1 *

Is this research xxxx?

☐ Yes

☐ No

☐ Unsure

2. Q2 *

Is this confidential research?

3. Q3 *

Where was the study done?

8000 characters left

SUBMIT AND CANCEL BUTTONS

- Once the form is filled out with all the required information, click Submit.

EDIT CONFLICTS OF INTEREST PAGE

- If the Chair enabled the 'Edit Conflicts of Interest' page, this page will appear after clicking Submit. If it is not enabled, the Submissions Summary page will appear. Edit this page by clicking on the "Edit" dropdown on the right and selecting all the appropriate boxes and click 'Done.' The Submission Summary page will then appear.

Submissions Select Your Role : Author

Edit Conflicts of Interest

Paper ID: 20
Paper Title: T-minus Two

1 - 7 of 7 « « 1 » » Show: 25 50 100 All Clear All Filters

First Name	Last Name	Organization	Selected Conflicts	Conflicts	Edit
filter...	filter...	filter...	click here...		
		CMT-Test	Yes	• a co-author	Edit
		cmt.cmt	No		Edit
		BRSystems	No		Edit
		123org	No		Edit
		123org			
		university of computer science			
		cmt			

☐ a co-author
☐ is/was a colleague (in last 2 years)
☐ is/was a collaborator (in last 2 years)
☐ or I, is / was a Primary Thesis Advisor at anytime
☐ is a Relative or a friend

1 - 7 of 7 « « 1 » »

Done

CONFIRMATION EMAIL

NOTE

CMT generates a confirmation email to all authors and co-authors, even co-authors without a CMT account. However, any **authors that do not register** their email with CMT **will not get any emails** from the conference Chairs or PC members.

Authors may also email a confirmation manually by clicking on the "Email" button on the upper right of the Submission Summary page. You have the option to send it to yourself or all authors. Click send Email.

Submissions Select Your Role : Author

Submission Summary

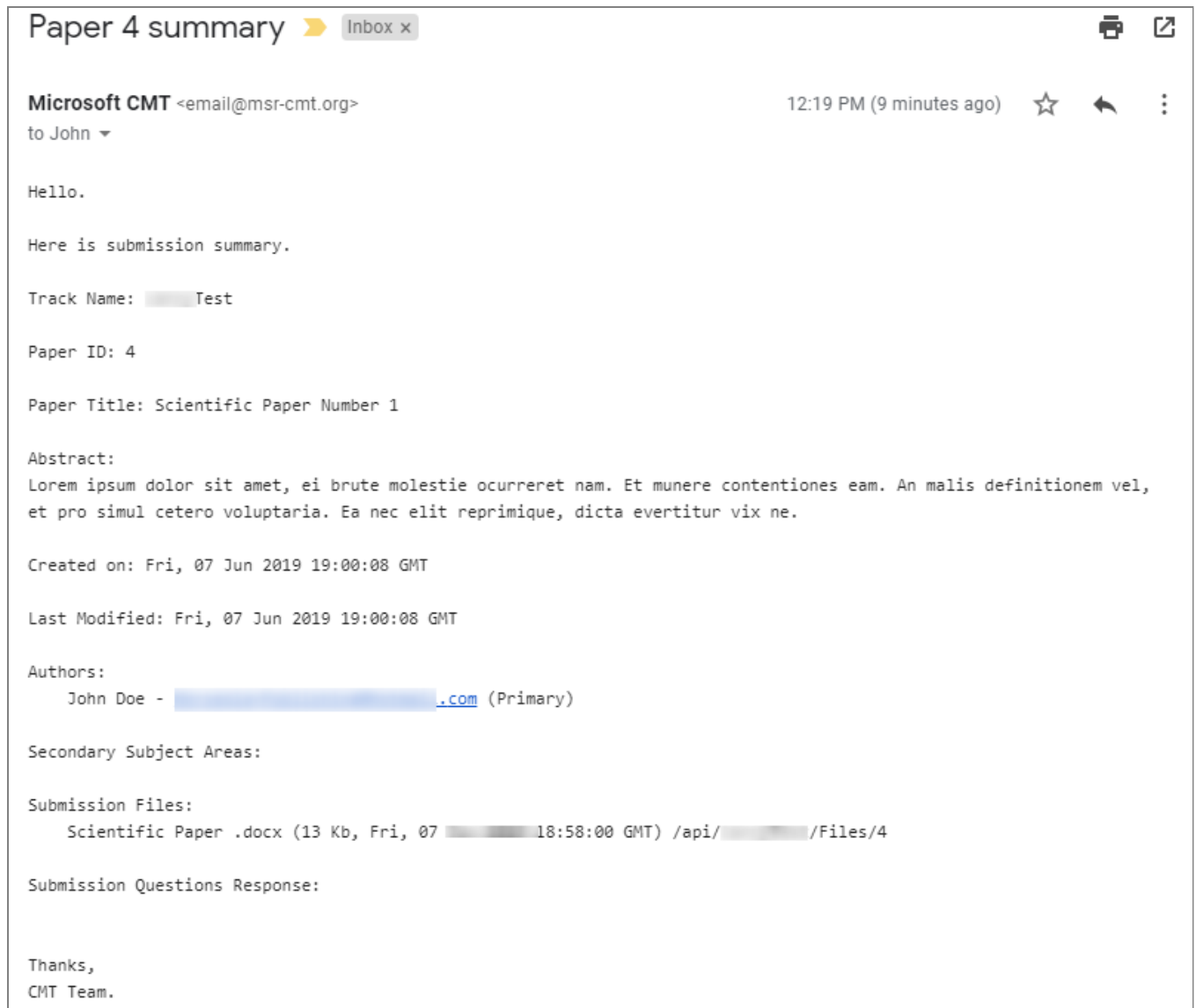
Conference Name: Test Site for Guide
Paper ID: 9
Paper Title: g456g4
Abstract: 35tg345tg34tg
Created on: 6/18/2019, 2:49:56 PM
Last Modified: 6/18/2019, 2:49:56 PM
Authors: H (123org) <h@123org.com>
Submission Files: Scientific Paper .docx (14 Kb, 6/18/2019, 2:49:50 PM)

Print Email

☒ Send Email to Me
☐ Send Email to All Authors
Send Email

Back to Author Console

The email that the system sends to the Author(s) looks like this:



SUBMISSION ERROR

If you encounter an error that says 'Trying to access resource not allowed' it is likely you are accessing the 'Create New Submission' page via an external website link or from an email.

You must use this link ONLY: <https://cmt3.research.microsoft.com> (<https://cmt3.research.microsoft.com>)

Once in your 'Conference List' page, you must search for the conference (<https://cmt3.research.microsoft.com/docs/help/author/author-submission-form.html#search-for-conference-url-in-cmt>) as noted above.

EDIT A SUBMISSION

i NOTE

A confirmation email will be sent by CMT when authors modify their paper.

- When the 'Edit Submission' phase is enabled, authors will be able to edit their submission by clicking the link.

Submissions
Help Center
Select Your Role : Author

Author Console

1 - 1 of 1

Show: 25 50 100 All Clear All Filters

Paper ID	Title	Files	Actions
1	Mercury Show abstract	Submission files: Artifact ABCD.pdf	Edit Submission Edit Conflicts Delete Submission

The 'Edit Submission' page opens and the author can modify various sections depending upon how the chair configured the settings. Some will allow adding/modifying co-authors, some will not. We suggest your contacting the chair of the conference to clarify what can and cannot be edited.

Submissions
Help Center
Select Your Role : Author

Edit Submission

Paper ID: 1

TITLE AND ABSTRACT

* Title

* Abstract

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

1877 characters left

AUTHORS

You may add your collaborators.

Primary Contact	Email	First Name	Last Name	Organization	Country/Region
☒				cmt.cmt	Germany

[+ Add](#)

Enter email to add new author.

FILES

You can upload from 1 to 3 files. Maximum file size is 10 Mb. We accept doc, docx, pdf formats.

[Artifact ABCD.pdf \(49 Kb, 3/10/2022, 4:42:41 PM\)](#) ✕

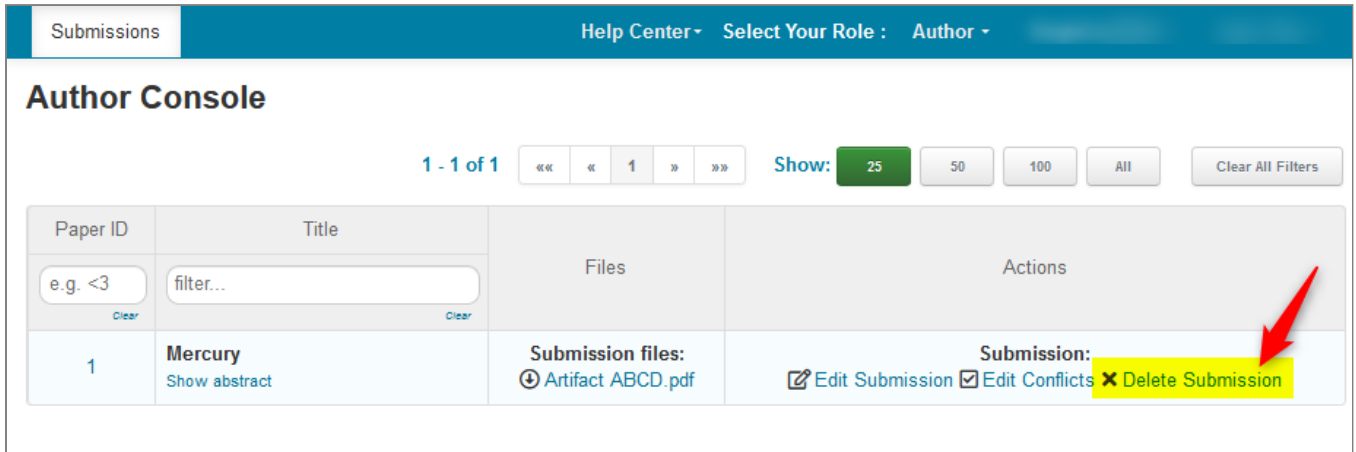
Drop files here
-or-
[Upload from Computer](#)

DELETE A SUBMISSION

NOTE

No confirmation email will be sent by CMT when authors delete or withdraw a paper.

- When the 'Edit Submission' **phase** is enabled, authors will be able to delete their submission by clicking the 'Delete Submission' link.



The screenshot shows the 'Author Console' interface. At the top, there's a navigation bar with 'Submissions', 'Help Center', and 'Select Your Role : Author'. Below this, the 'Author Console' title is followed by pagination '1 - 1 of 1' and a 'Show:' dropdown set to '25'. A table lists submissions. The first submission has Paper ID '1' and Title 'Mercury'. Under the 'Actions' column, there are three links: 'Edit Submission', 'Edit Conflicts', and 'Delete Submission'. The 'Delete Submission' link is highlighted in yellow, and a red arrow points to it.

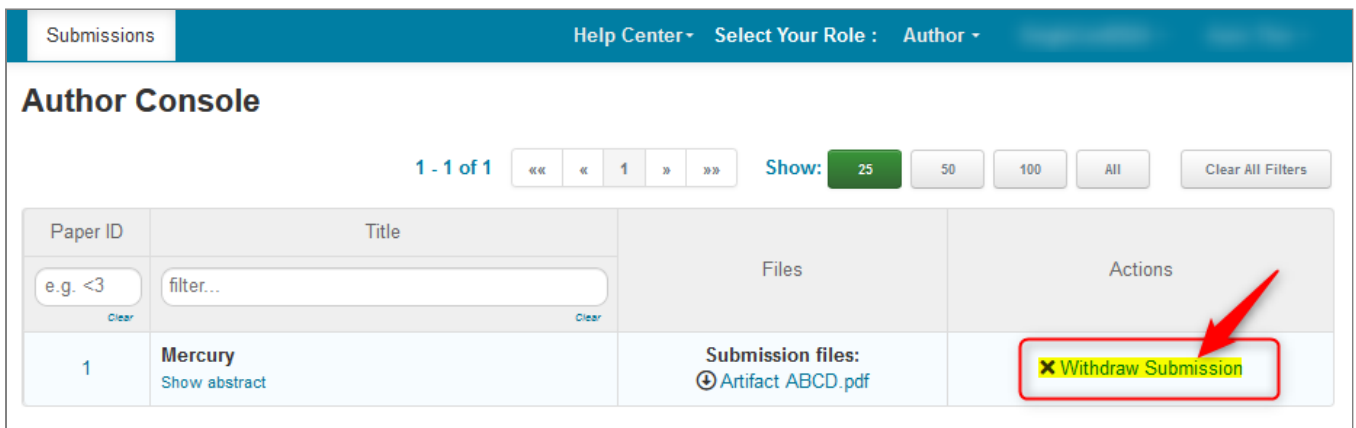
Paper ID	Title	Files	Actions
1	Mercury Show abstract	Submission files: Artifact ABCD.pdf	Edit Submission Edit Conflicts Delete Submission

WITHDRAW A SUBMISSION

NOTE

No confirmation email will be sent by CMT when authors delete or withdraw a paper.

- If the chair enables the setting 'Allowing author to withdraw submission paper after the deadline' then the author can then click the 'Withdraw Submission' link (once it appears after the deadline). We suggest your contacting the chair of the conference to clarify if and when the paper can be withdrawn.



This screenshot is similar to the previous one, showing the 'Author Console' with the same submission 'Mercury'. However, the 'Delete Submission' link is replaced by a 'Withdraw Submission' link, which is highlighted in yellow and pointed to by a red arrow.

Paper ID	Title	Files	Actions
1	Mercury Show abstract	Submission files: Artifact ABCD.pdf	Withdraw Submission

NOTE

If there is no 'Withdraw Submission' link and the Authors want to withdraw their paper, they must contact the Chairs (<https://cmt3.research.microsoft.com/docs/help/faq/mfaq-all.html#how-do-i-email-chairs>) directly.

Restore a Withdrawn Paper

The Author must contact the Chairs directly if they want the withdrawn paper restored. Only Chairs can restore a withdrawn submission.

